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**MIAMI-DADE COUNTY, FLORIDA
NOTICE TO PROFESSIONAL CONSULTANTS (NTPC)
MIAMI-DADE AVIATION DEPARTMENT
ENVIRONMENTAL AND SAFETY MANAGEMENT SYSTEM
ISD PROJECT NO. E15-MDAD-03**

The County Mayor, Miami-Dade County, pursuant to Chapter 287.055, Florida Statutes, Sections 2-8.1 and 2-10.4 of the Miami-Dade County Code, Implementing Order 3-34, and Administrative Order 3-39, announces that professional architectural and engineering services will be required for the Environmental and Safety Management System for the Miami-Dade Aviation Department (MDAD).

This project will consist of conducting Consulting/Regulatory Compliance Audits and other Environmental and Safety Management Services to meet Regulatory Compliance on an as needed basis. Responsibilities associated with these services include, but are not limited to, the following:

- Assisting MDAD in the management of the environment and safety practices and the enhancement of its environmental and safety credentials;
- Providing International Organization for the Standardization (ISO) 14001:2004 and Federal Aviation Administration (FAA) Safety Management System (SMS) consultation to MDAD, including implementation of EMS/SMS enhancements, periodic training of staff and auditing services;
- Maintaining MDAD Green Point intranet site as an integrated part of the Environmental Management System (EMS) / SMS, aiming to create, simplify, and manage all EMS and SMS manuals and documents, procedures, and information in an efficient and centralized manner; and
- Sustaining compliance with the ISO 14001:2004 standard and with the FAA SMS by keeping both management systems constantly updated for inspections and external audits.

One consultant/team of firms will be retained under a non-exclusive professional services agreement for an effective term of five (5) years plus two (2) one-year extensions. The estimated cost of the agreement is \$827,063.00, inclusive of contingencies.

The firms providing these services must be certified in the following technical categories and the respective percentages of the disciplines as indicated below:

A/E TECHNICAL CERTIFICATION REQUIREMENTS

9.06 Soils, Foundations, and Materials Testing – Materials Testing / Consulting / Training (PRIME)

10.05 Environmental Engineering – Contamination Assessment and Monitoring (PRIME)

10.06 Environmental Engineering – Remedial Action Plan Design

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10.07 Environmental Engineering – Remedial Action Plan Implementation / Operation / Maintenance

25.00 Aviation Planning Consultant Services

Experience and Qualifications

The prime consultant must demonstrate experience with ISO 14001. In addition, the prime consultant must include the following:

- EMS Certified Lead Auditor in ISO 14001; and/or
- OSHAS 18001 Certified Occupational Safety and Health Lead Auditor by International Register of Certified Auditors (IRCA);
- Certified Industrial Hygienist by the American Board of Industrial Hygiene (ABIH)

Proof of certifications should be included in the proposal submittal.

Small Business Contract Measure Recommendation

Goals determined for this solicitation - **15% SBE/AE**